**PROPERTY MANAGEMENT/TENANT DETAILS**

Pursuant to the Strata Titles Act 1985 Section 105(4)(e), to ensure we have current contact details for your tenant(s) and your managing agent (if you have appointed a managing agent) please complete and return this form at your earliest convenience as follows:

*\*\* Please note tenant details are for our records only. We* ***DO NOT*** *deal directly with Tenants \*\**

|  |  |
| --- | --- |
| ***By EMAIL to:*** | [office@westralianstrata.com.au](mailto:office@westralianstrata.com.au) |
| ***or by POST to:*** | ***Suite 3, 37a Brandon Street, SOUTH PERTH WA 6151*** |

|  |  |
| --- | --- |
| **Unit / Apartment number:** |  |
| **Address:** |  |

**Owner(s) Name(s):** *as it/they appear on the Certificate of Title*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ***(1) (First & Middle):*** |  | | ***(2) (First & Middle):*** | |  | |
| ***(1) (Surname):*** |  | | ***(2) (Surname):*** | |  | |
| **Contact Name if Owner is a company:** | | | Click or tap here to enter text. | | | |
| **Levy paid by:** | | ☐ **Owner** | | ☐ **Managing Agent** | |

**Tenant(s) Name(s):** *as it/they appear on the Lease Agreement*

|  |  |  |  |
| --- | --- | --- | --- |
| ***(1) (First & Middle):*** |  | ***(2) (First & Middle):*** |  |
| ***(1) (Surname):*** |  | ***(2) (Surname):*** |  |
| ***(1) Mobile:*** |  | ***(2) Mobile:*** |  |
| ***(1) Email:*** |  | ***(2) Email:*** |  |
| ***(1) Home Phone:*** |  | ***(2) Home Phone:*** |  |
| **Contact Name if Tenant is a company:** | | Click or tap here to enter text. | |
| **Lease Start Date:** | Click or tap to enter a date. | **Lease Finish Date:** | Click or tap to enter a date. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Property Manager Details:** | |  | |
| **Email:** | |  | |
| **Phone:** |  | **Mobile:** |  |
| **Postal Address:** |  | **Street Address:** |  |